26 June 2020

Dear Parents/Guardians,

Since the start of Term 3, we have put in place enhanced Safe Management Measures (SMM) to minimize the risk of confirmed cases from entering the school and to prevent any potential spread in all aspects of school life. As we prepare to welcome back all students from 29 June, we will do our utmost to keep the school safe through the following robust measures that we have established:

- daily temperature-taking with visual and question screening are carried out for all students and staff. Students are reminded to have their Oral Digital Thermometer with them in school.
- students, staff and visitors who are unwell, or who have adult household members on Home Quarantine Order / Stay Home Notice or have flu-like symptoms such as fever and cough, are required to stay away from school.
- all staff and visitors are required to register their details via SafeEntry when entering the school.
- students, staff and visitors are required to wear their masks. We seek your partnership in educating your child/ward in keeping their masks clean and placing them in a labelled reusable bag when it is removed.
- students practice frequent hand-washing throughout the school day and practice wipe down of tables and shared equipment after use.
- intermingling across classes and levels are minimised.
- fixed exam-style seating in classrooms and spaced seating in canteens or alternative venues is implemented.
- high-touch surfaces are cleaned more frequently and our premises are disinfected daily.
- recess timings are staggered by levels to reduce congestion and students adhere to fixed alternate seating in the canteen.
- dismissal timings are staggered to reduce transient congestion during dismissal. Students are advised to head straight home once dismissed.

We are grateful that you have worked hand in hand with us in the implementation of Safe Management Measures so that our school remains a safe and conducive environment for all students. We need the collective effort of all parents and students to exercise social responsibility so that the school stays safe and would like to highlight the following safe management measures that we should all continue to observe:

1. **Staying Away when Unwell**

    - If your child is feeling unwell (e.g. sore throat, fever or cough), please see a doctor and do not come to school. If diagnosed with Acute Respiratory Infection (ARI), students 13 years and above will be prioritised for COVID-19 testing, while students 12 years and below will be assessed by the doctor as to whether a test is required.

    - If there are any adult–household members (18 years and above) unwell with flu-like symptoms, inform the school and keep your child at home. Ensure that the unwell adult household member seeks medical treatment promptly.

For students staying at home, please be assured that the school will continue to support them in their learning. Your vigilance and cooperation are important in keeping our schools safe for all.

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PEOPLE DEVELOPER
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2. Staggered Dismissal Timings

We will continue to stagger dismissal timings by level to reduce transient congestion during school dismissal. With effect from Monday, 29 June 2020, the revised dismissal timings will be as follows:

Levels	Monday	Tuesday – Thursday	Friday
Sec 1	1.40pm	2.10pm	12.10pm
Sec 2	1.50pm	2.15pm	12.15pm
Sec 3	3N: 2.00pm 3E: 4.15pm	2.25pm	12.25pm
Sec 4/5	4/5N: 2.10pm 4E: 4.15pm	2.35pm	12.35pm

3. Use of TraceTogether

TraceTogether is a government initiative to support contact tracing operations of COVID-19. Please see attached for instructions on the registration of TraceTogether.

Students should note the following when they start using TraceTogether app:

For SC/PR students
1. At the "Select your profile" screen, select "NRIC", then tap "Proceed".
2. Enter your name, followed by your date of birth, and NRIC. Key in your birth certificate number in the NRIC field, and you will not be prompted to key in the date of issue. Check the declaration box, and tap "Next".

For foreign students
1. At the "Select your profile" screen, select "FIN - Student's Pass", then tap "Proceed".
2. Enter your name, followed by your FIN, and the FIN date of issue. Check the declaration box, and tap "Next".

Thank you for your support and understanding.

Yours sincerely,

Ms Sharma Poonam Kumari
Principal,
Changkat Changi Secondary School

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Why use TraceTogether?

Download the contact tracing app[1] to enable quicker detection and mitigate the spread of COVID-19.

Help contact tracers link cases and notify you quickly if you had possible exposure to confirmed COVID-19 cases

The earlier we are alerted and able to take action, the better we protect ourselves and our loved ones

Let's do our part and stop the spread so that we can resume our normal lives

TraceTogether, safer together

TraceTogether

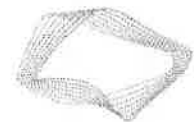For more details, visit
tracetogether.gov.sg

Download the app and enable Bluetooth®.

The Bluetooth data stored on your phone after 25 days is auto-deleted.

Jointly developed by:

MINISTRY OF HEALTH
SINGAPORE

GOVTECH
SINGAPORE

In support of:

SG UNITED

[1]Your TraceTogether mobile app Bluetooth data is stored securely on your phone. It will only be shared with MOH if you test positive for COVID-19, and solely used for the purpose of contact tracing. Data stored on your phone after 25 days is automatically deleted.

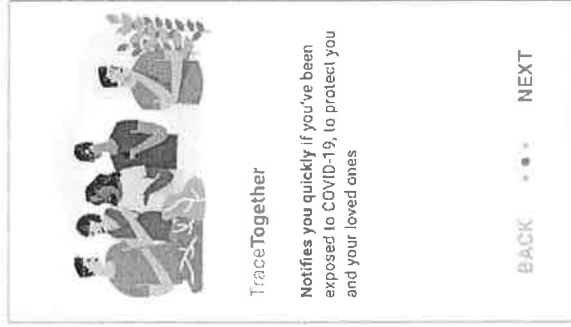# Protecting you and your loved ones using TraceTogether

If you've been exposed to COVID-19, the TraceTogether app helps the Ministry of Health (MOH) contact you quickly, to guide you on the next steps.
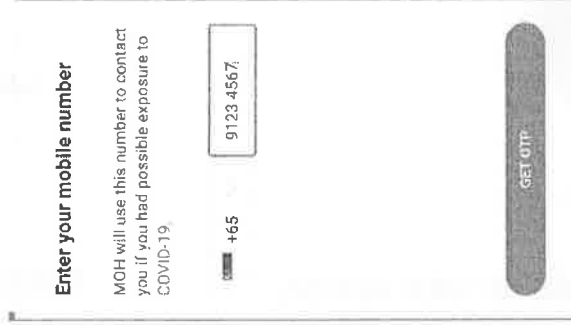
1. Scan QR code or go to **tracetogether.gov.sg** to download the app.

The app is now available in more **languages.**

2. Launch the app.

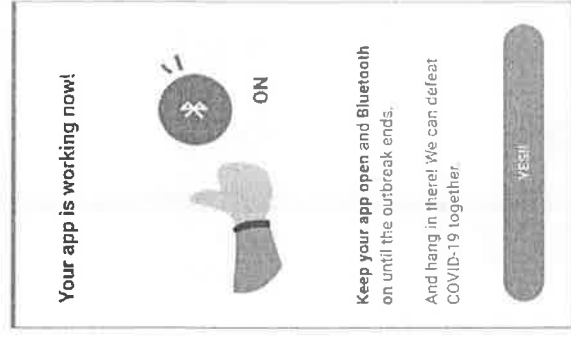The first few pages explain the benefits of using the app.

TraceTogether

Notifies you quickly if you've been exposed to COVID-19, to protect you and your loved ones

BACK · • · NEXT

3. Register using your mobile number.

Enter the One-Time Pin sent to you via SMS.

Enter your mobile number

MOH will use this number to contact you if you had possible exposure to COVID-19.

+65 | 9123 4567

GET OTP!

4. Select your profile and enter your **NRIC/FIN details.**

This allows MOH to **quickly verify your identity** if they need to contact you.

Select your profile

Please have your NRIC card ready :)

NRIC

FIN – Work Pass

FIN – Dependant's Pass

FIN – Student's Pass

FIN – LTVP

I'm Visiting Singapore

PROCEED

5. Enable Bluetooth.

This allows us to notify you if you have been exposed to COVID-19*.

To help notify you quickly if you had possible exposure to COVID-19, please enable app permissions

All app Bluetooth data after 25 days will be automatically deleted.

ALLOW

6. Set up completed!

Keep your app running and Bluetooth on, until the end of the outbreak!

Your app is working now!

ON

Keep your app open and Bluetooth on until the outbreak ends.

And hang in there! We can defeat COVID-19 together.

YES!!

TraceTogether, safer together